

[Enter date]

Ms. Kristen Jaremback
GSA FAS AAS FEDSIM
1800 F Street, NW
Washington, DC 20405

Subject: Task Order Request (TOR) 47QFCA20R0055 Key Personnel Letter of
Commitment

Dear Ms. Jaremback:

I, [enter proposed Key Personnel's first and last name], hereby commit to serve as the [enter proposed Key Personnel's position title] in response to TOR 47QFCA20R0055, upon award of the resultant Task Order. I certify that the information submitted in the Key Personnel Qualification Matrix is accurate. Furthermore, I certify that I am currently an employee of [enter offeror name]. I am committed and available to begin work on the Project Start date indicated in TOR Section L.3.

I have read and personally signed this Letter of Commitment.

Printed Name

Signature

Date